

## AA Scotland Branch Event - Joining Instructions

<b>Event Title</b>	<b>WINTER SEMINAR AND AGM 2021</b>
<b>Date</b>	Saturday 29 January 2022
<b>Programme</b>	10.00 – 13.00 Welcome and introduction by Chris Simpson, Scottish Branch Chair. <i>Please see below for full programme</i>
<b>Online - Zoom</b>	Please ensure that you have set up a Zoom account and that the audio and camera are in working order. <i>Please see Zoom tips on the last page.</i> <b>You will need to pre-register at:</b> <a href="https://us02web.zoom.us/webinar/register/WN_Or5aL3hYS76WUx3z0RMteg">https://us02web.zoom.us/webinar/register/WN_Or5aL3hYS76WUx3z0RMteg</a> Zoom will send a confirmation email and link. A reminder will be sent one hour before the start of the seminar.
<b>Contact on the day</b>	Any AGM queries or agenda items to: Chris Simpson (Chair) on: 07881 677813 or <a href="mailto:informedtree@btinternet.com">informedtree@btinternet.com</a>

The branch came to the conclusion that hosting a meeting would not be in keeping with the government's current advice. We hope you can join us from the comfort of your own home. I am sure you will be interested to hear how both the Arboricultural Association and the landscape around us are both likely to evolve and change after these challenging years.

I am sure she would not mind me saying so, I am delighted to let you know Fiona Melville is this year's recipient of the 'Ken Martin Memorial Award'. It will be a shame not to see Fiona receive her well-deserved award in person but I hope many of you can make it along to share the moment.

### Programme:

- 10.00 Welcome and introduction by Chris Simpson, Scottish Branch Chair.
- 10.15 Presentation by John Parker, AA SEO – AA's strategy moving forward & community arboretums.
- 11.00 Presentation by Max Hislop, Clyde Climate Forest.
- 11.45 Questions for speakers
- 12.00 Presentation of the Tom Hall memorial literary prize.
- 12.10 Presentation of the Ken Martin memorial award for services to arboriculture in Scotland
- 12.30 Scottish Branch Annual General Meeting (see separate agenda).
- 13.00 Close.

## Arboricultural Association (Scottish Branch)

### 2021 ANNUAL GENERAL MEETING

*12.30 on Saturday 29<sup>th</sup> January 2021*

#### Agenda

1. Apologies for absence
2. Approval of 2020 AGM Minutes
3. Matters arising from the 2020 AGM Minutes
4. Officers' reports
  - 4.1 Chairman
  - 4.2 Secretary
  - 4.3 Treasurer
5. Appointment of Committee
6. Election of Officers
  - 6.1 Chair
  - 6.2 Vice-Chair
  - 6.3 Secretary
  - 6.4 Treasurer
7. Any other competent AGM business

Any AGM queries or agenda items to: Chris Simpson (Chair) on:  
07881 677813 or [informedtree@btinternet.com](mailto:informedtree@btinternet.com)

Minutes of the previous AGM held virtually on the 30<sup>th</sup> of January 2020 are available online at the AA website [Scottish Branch page](#).

## Presentation details:

### Talk 1: AA's Strategic Plan & The Stonehouse Community Arboretum.

**Presented by: John Parker**

**Bio:**

John Parker has been Chief Executive Officer of the Arboricultural Association since July 2021, and previously held the role of Technical Director at the Association from August 2019. He has more than ten years of experience in public sector tree management and from 2012-2019 was a member of the Executive Committee of the London Tree Officers Association, which he Chaired in 2016-18, and until 2019 was a Director of the National Association of Tree Officers. John is a member of the European Forum on Urban Forestry (EFUF) International Steering Group and is a Chartered Environmentalist, Chartered Forester and an Associate Member of the Royal Society of Biology. He frequently presents at national and international conferences and has delivered a TED Talk entitled Why trees are better than people (available on YouTube). Since spring 2020 John has chaired the Arboricultural Association webinar series, covering a huge range of topics to a worldwide audience. In 2018 he was named Young European Urban Forester of the Year and in 2020 he was appointed as a Trustee of the Friends of Westonbirt Arboretum, the national UK tree collection. John is interested in public engagement, green equity and promoting the benefits of trees, with particular consideration for their social and cultural value.

**Abstract:**

The Stonehouse Community Arboretum is a long-term project in the hometown of the Arboricultural Association. It is not a conventional arboretum, but rather it includes all the trees on public and private land in the urban and rural parts of Stonehouse. Ultimately its intention is to create a diverse collection of trees, responsibly and sustainably planted and cared for, which will deliver a wide range of benefits to the Stonehouse community and encourage people to visit the town. It is there for everyone – for current and future generations. The Arboricultural Association has been involved in the creation of this project and in the development of the Stonehouse Community Arboretum Management Plan, which was adopted as Town Council policy in October 2021. In this presentation, the Association's CEO and founder of the community arboretum, John Parker, will describe the project and explain how it has given the Association and wider arboricultural profession the opportunity for increased public and political engagement, and how it contributes towards our vision of inspiring, supporting and promoting the tree care community.

### Talk 2: The Clyde Climate Forest

**Presented by: Max Hislop MICFor**

**Bio:**

Max is the director of Clyde Climate Forest, a project aligned with GCV Green Network.

**Abstract:**

The Clyde Climate Forest aims to increase woodland cover in Glasgow City Region by 3% and increase urban tree canopy cover to 20% over the next decade. Max will explain how it came about; what it aims to achieve; who's involved and what's happened so far. He will also focus on some recently completed tree canopy analysis which will guide tree planting plans in target neighbourhoods.



## AA Training – Tips for using Zoom

<b>Zoom tutorials</b>	<p>Please ensure you are familiar with zoom before attending the first session. This <a href="#">YouTube video</a> is a useful introduction. Not all of the content is relevant, below is a series of shortcuts to the most relevant parts:</p> <ul style="list-style-type: none"><li>• <a href="#">0:13</a> – Sign up with Zoom</li><li>• <a href="#">2:00</a> – Navigate dashboard &amp; change profile picture</li><li>• <a href="#">2:30</a> – Download Zoom</li><li>• <a href="#">4:30</a> – Understand meeting controls</li><li>• <a href="#">4:47</a> – Mute/unmute host</li><li>• <a href="#">5:00</a> – Disable video/enable video</li><li>• <a href="#">8:00</a> – Raise hands</li><li>• <a href="#">10:10</a> – Chat</li><li>• <a href="#">11:09</a> – Reactions</li><li>• <a href="#">12:19</a> – Join a meeting</li></ul>
<b>Workspace and computer setup</b>	<p>Attending an online meeting can be taxing. We plan to take frequent breaks and include a diversity of tasks to help you get the most from the sessions. Here are some things you can do to you to improve your experience:</p> <ul style="list-style-type: none"><li>• Distraction free space - where possible, set yourself up in a spare room/quiet corner to minimise distractions.</li><li>• Ergonomic setup – working at a well setup station can reduce fatigue. See this <a href="#">video</a> for more guidance.</li><li>• Monitor – we would suggest calling in on a desktop PC or laptop (rather than a phone or tablet). If you are using a laptop, you may want to consider purchasing a monitor. This will help in a couple of ways; firstly monitors are usually larger than laptop screens (helping to reduce squinting and a tendency to lean forward) and secondly it is usually easier to elevate a monitor to an appropriate height (good for ergonomic posture). If using a monitor you also have the benefit of ‘extending’ your screen so that you have Zoom open on one and another application on the other.</li><li>• Separate keyboard and mouse – if using a laptop the compact keyboards and trackpad mouse can lead to fatigue and issues such as RSI or carpal tunnel. Whilst the amount of typing during sessions will be limited, a separate keyboard and mouse can help prevent injury.</li><li>• Headphone and microphone headset – the benefit of a headset is twofold; it can help block out background noise and makes it easier for others to hear you. If you purchase one with inline volume controls, it can also make it easier to mute your microphone when not speaking.</li><li>• External webcam – this is by no means essential. However, if you are using an separate monitor it enables you to position the camera on top of the monitor, rather than having to turn to look at the laptop.</li><li>• Lighting – we would like to see your lovely faces! Having a setup with good lighting makes this experience easier. Try positioning your workspace so you are facing a window. Alternatively, a lamp can help with this.</li></ul>