**Arboricultural Association,**The Malthouse, Stroud Green, Standish, Stonehouse, Gloucestershire GL10 3DL

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***THE AA – The Voice of Arboriculture***

Can you help us build the profile of Arboriculture and the Association in the UK and raise standards and awareness? As the largest arboricultural institution in the UK The Arboricultural Association (AA) continues to grow and develop, serving the needs of all those involved in amenity tree care, providing a home for all sectors of arboriculture; civic, commercial, utility and academic, and providing support and services for all levels of tree care professionals; craft, technical, supervisory, managerial or consultancy.

We now invite nominations from individual members willing and able to volunteer their time and effort to support our work and aims, by acting as Trustees and /or Committee members.

If elected, you will have the opportunity to influence Arboriculture in the widest sense training, standards, biodiversity, biosecurity, green infrastructure. The list is long, and getting longer. You will be able to build relationships across the sector, and with allied professionals, and also add to your portfolio of skills and personal achievements.

**Board Trustees (3 places)**

Trustees serve on the governing body of the AA and have ultimate responsibility for directing the strategic affairs of the AA, ensuring that we are solvent, well-run, and delivering our charitable goals. As a Trustee, you will be part of the AA’s Board, a small group of Directors who meet 4/5 times a year to determine the strategic direction and oversee the operational and financial affairs of the AA. For newly elected Trustees, support and guidance is provided to enable you to fulfill your role and maximize your contribution.

**We also need Committee members to sit on:**

1. **Professional Committee (3 places)**
2. **Education and Training Committee (5 places)**
3. **Media and Communications Committee (5 places)**

Committee members, Working Groups and Task Forces provide advice to the Trustees. Their makeup through elected and co-opted members represents the wide span of the Association. As a member, you will join a group who support the Association on specific arb matters and undertake projects with the support of staff at HQ.

**The Goals and Purpose of the AA**

Our purpose is to promote the sustainable management of trees for the benefit of society in areas where people live, work and play. This is achieved by putting into place projects, actions and services which:

* Improve the understanding of trees and their environment through:
  + our members and partners; working together to provide guidance, set standards and uphold and represent the profession
  + improving skills and knowledge through the provision of advice, training and accreditation schemes
  + identifying, advising and supporting initiatives and work relating to amenity trees
  + promoting careers and apprenticeships
* Inspiring society to understand the value of amenity trees:

o providing leadership

o campaigning

o engaging the public

• Influencing decision makers to value, secure, fund and promote amenity trees

o promoting the benefits that trees provide

o supporting research, best practice and education

o influencing government, its agencies and our allied professionals

**AA COMMITTEES 2016–2017**

Working under the direction of the Board of Trustees, the responsibilities and members of the AA’s  
Committees for the period AGM 2016 to AGM 2017 are as follows. Please note:-

#1 Denotes required to stand down at AGM 2017 after 3 years membership. These members (and any other person who has been an eligible AA member for at least 12 months) are entitled to stand for   
re-election by completing the following form

#2 Denotes resigned during the year

(C) Co-opted members will automatically retire at AGM and are also entitled to stand for re-election by completing the following form

|  |  |
| --- | --- |
| **Remit** | **Election year and name**  (C) = Co-opted |
| ***Professional Committee:***  (a) The professional status of the AA.  (b) The Registered Consultants and ARB Approved Contractors  (in cooperation with AA Trading Limited) Schemes.  (c) Liaison contacts with government and other institutions  (d) Liaison with other professional bodies.  (e) Arboricultural practice: legislation, codes of practice, etc.  (f) Services to practising members.  (g) Those actions identified in the Business Plan and agreed by Trustees. | 14 Griffies, Charlie #1  14 Pursey, Tim #1  14 O’Callaghan, Dealga #2  14 Fuller, James #1  15 Holmes, Simon (Chair)  15 Sankus, Mike  15 Jim Quaife  16 Barton, Paul  16 Bolton, Nick  (C) Cocking, Jonathan |
| ***Education and Training Committee:***  (a) Arboricultural education, training and research.  (b) Input to the development of a programme of events: workshops, seminars etc.  (c) Awarding of the Arboricultural Association research grants.  (d) To influence the syllabus and standards of professional examinations.  (e) Setting and monitoring standards of Continuing Professional  Development within the Association.  (f) Liaison with awarding bodies.  (g) Membership structure.  (h) Careers and apprenticeships  (i) Those actions identified in the Business Plan and agreed by Trustees. | 14 Astill, Jonathan #1  14 Fulford-Dobson, Jasper #1  14 Jackson, Dr Robin (Chair) #1  14 Lennon, Martin #1  14 Westmore, Stephen #1  15 Cooper-Abs, Christopher  16 Rolph, William  16 Yeomans, Dan  (C) Bray, Jaime  (C) Collins, Paul  (C) Phillips, Stuart  (C) Summerley, Andrew |

|  |  |
| --- | --- |
| **Remit** | **Election year and name**  (C) = Co-opted |
| ***Media and Communications Committee:***  (a) Publicity policy and strategy.  (b) Input to Arboricultural Association publications: Journal,  The ARB Magazine, guidance notes and leaflets.  (c) Promotional literature (e.g. membership recruitment  literature).  (d) The annual amenity conference.  (e) The ARB Show.  (f) The Association’s website. | 16 Durkin, Alistair (Chair)  16 Jenks, Paul  16 Westropp, Malise  (C) Price, John  (C) Rew, Matthew  (C) Rotherham, Ian (Journal Editor)  (C) Rowe, Alan |

**Committee election, termination and responsibilities**

1. Elections to the Committees of the AA are held annually.
2. To qualify for Committee membership, nominees must be AA members (for at least 12 months)   
   at Corporate, Fellow, Professional, Technician, Associate or Ordinary grade.
3. Committee members must be willing and able to attend 4 meetings per year and contribute   
   the time and effort necessary between meetings to achieve objectives/projects within agreed timescales.
4. A maximum of 8 Committee members will be elected from nominees by the AA’s Board of Trustees.
5. Committees operate from AA AGM to AA AGM.
6. Committee members are generally expected to serve a 3-year term after which they must retire, but may stand immediately for re-election.
7. Committee members may reclaim reasonable travel expenses for attending approved meetings.
8. Committees may propose the co-option of as many members as is necessary to affect their business   
   (e.g. providing specialist knowledge, skills, advice or opinion). Co-options are determined by the Committee. They have no voting powers and co-option terminates at AA AGM.

**How to apply**

Complete the following form.

All nominations will be acknowledged and nominees informed of results after the AA Board meeting,   
11th September 2017.

**Spaces Vacant for 2017/2018**

• **3** x Professional Committee *(Co-opts welcome)*

• **5**  x Education and Training Committee *(Co-opts welcome)*

• **5**  x Media and Communications Committee *(Co-opts welcome)*

**Co-opts please note:-**

If you are currently a co-opted member of a Committee your co-option terminates at the AGM. Appointment as a co-opted member is **NOT** automatic and depends on the Committee’s wishes.

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| **Reasons for wishing to be elected as a member of the** |  | **Committee** |

(please state which)

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|  |

**Please list any Skills and Experience you believe are relevant to the future strategic development of the Association.**

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(200 words maximum between both sections)

Trustees and Committee Chairs will choose the most suitable people based on your reasons and experience.

**DECLARATION:** I am willing to act as a Committee member of the AA and understand that this will normally entail attending a minimum of four meetings a year and time and energy between meetings to achieve the objectives of the Committees within agreed timescales.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name: |  |  | AA Membership Number: |  |
| Address: |  | | | |
| County: |  |  | Postcode: |  |
| Telephone, Work: |  |  | Mobile: |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Signature |  |  | Date |  |

**Signature is not necessary if returning by email, your email address will be taken as your authority for the nomination.**

**Nominations must be received by the AA via** [**kay@trees.org.uk**](mailto:kay@trees.org.uk) **or by post no later than 5:00 pm on Friday 18th August 2017.**