Minutes of the Trustees Meeting on Monday 10th September 2018 from 19:20 Held at The University of Exeter



Present: Keith Sacre (KS) (Chair) Jaime Bray (JB) (vice chair)

Jenny Long (JL)

Jonathan Cocking (JC)

Alastair Durkin (AD)

Laurence Vine Chatterton (LCV) (Treasurer)

Michelle Ryan (MR)

Mike Sankus (MS)

Navin Sehmi (NS)

Ian Murat (IM)

Staff: Stewart Wardrop (SW) (CEO) Paul Smith (PS) (for item 13)

Kate Beamish (Minutes)

Apologies: Simon Holmes

Item	Agenda Item	Action
1	Welcome new Trustees appointed through election at AGM KS welcomed JL and MR on behalf of the Association. Everyone present introduced themselves.	
2	Apologies for absence As listed above	
3	Minutes of the meeting that took place on 19 th July will be reviewed at the next full Board meeting on 15 th November, together with any resultant action points.	

Item	Appointments/ Elections of positions	Action
4	Election of Co-opted Trustees	
4a	Treasurer – Laurence Vine Chatterton	
	Proposed: MS	
	Seconded: NS	
4b	Director (Education and Training) – post AGM as various options may exist following election of Trustees	
4c	Vacant	
	It was decided that in the next board meeting areas of weakness within the board would be discussed and any Co-Opt decisions made.	

Item	Appointments/ Elections of positions	Action
5	Appointment / Election of Trustee positions	
	•	
5a	Chair	
	Jaime Bray	
	Proposed: MS	
	Seconded: LVC	
	It was agreed that delegation of duties should be encouraged to share	
	workload as well as giving other Trustees opportunities to represent the	
	Association.	
	Association.	
5b	Vice-Chair	
30	Vice-Citali	
	IM put himself forwards for the role. Unanimously approved.	
	in put fillisell forwards for the role. Orialimously approved.	
6	Appointment of Committee Chairs or Trustee representatives where	
0	Appointment of Committee Chairs, or Trustee representatives, where	
	necessary	
	Education and Training	
	Education and Training	
	MR – chair	
	And the section of the three	
	Media and Communications	
	JL – representative	
	ITEMA DEDACTED as assistantial	
	ITEM REDACTED as confidential.	
	Professional	
	S Holmes – Chair	
7	Election to appoint Committee members for the new term of office	
	All agreed that a discussion is needed to set out individual committee aims,	
	roles required within the committees to aid their effectiveness as well as the	
	process of appointing members.	
	KS suggested delaying this discussion until the next board meeting – all	
	agreed.	

Item	Agenda Item	Action
8	Subscriptions 2019 – proposal attached	
	SW explained the proposal to increase membership scheme fees by 2.5%,	
	effective from 1 st January 2019. The Trustees discussed the proposal with	
	opinions both for and against.	
	In favour: 5	
	Against: 2	
	Abstaining: 1 (MS due to lack of information on the pros/cons of increase and	
	whether any other avenues of possible income had been considered)	
	In future any decisions on subscription increases must be made in the July board meeting.	
Item	Agenda Item	Action
9	Women in Arb – Logo approval	
	MS commented that in the past debates over logos had been lengthy. He also	
	said that the Women in Arb logo has already been attached to certain e mails despite not being approved.	
	JB added that the AWG logo had never been approved either.	
	JB moved this point to the next board meeting and in the meantime Women	
	in Arb (and all groups) are to use the 'Arb' logo, until the new ones have been agreed.	
10	Vice Presidents – item attached	
	JB moved the item to the next board meeting.	
11	Determination of items to remain confidential	
	M&C comment	
12	Date of Next Meeting	
	Thursday 15 th November 2018 at The Malthouse, Stonehouse, Glos, GL10 3DL	

Paul Smith attending

Item	Agenda Item	Action
13	To gift the proceeds of the Arboricultural Association Trading Limited (AATL) to the Arboricultural Association	
	Proposed: KS Seconded: NS	
	Unanimous all in favour	
	KS stated that future conference Trustee meeting agenda's need to address only the essential, statutory items (to enable the Trustees to circulate with their members).	
	Meeting Closed	