

Minutes of the Trustees Meeting

Monday 5th September 2016 from 19:15

Held at Keele University, Staffordshire ST5 5GB

Present : Keith Sacre (KS) Chairman Alastair Durkin (AD)
 Jaime Bray (JB) Vice Chair Simon Richmond (SR)
 Stewart Wardrop (SW) Proposed CEO Ged Collins (GC)
 Laurence Vine-Chatterton (LVC) Treasurer Mike Sankus (MS)

Apologies: Lisa Sanderson (LS), Simon Holmes (SH)

Minutes: Laura Joule

| Item | ITEMS FOR ACTION | Action |
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| 1.1 | Signing of attendance sheet and declarations of interest Signed by all relevant parties. No conflict of interest identified. | |
| 1.2 | Simon Richmond formally invited to attend the meeting in the absence of a current CEO. Meeting chaired by KS, with agenda item 5 being chaired by LVC. | |
| 1.3 | Apologies for absence As listed above. | |
| 2. | Re-elected Trustee and new Trustee Mike Sankus welcomed back by all attendees. Ian Murat elected as a Trustee. IM was not present at the meeting but was welcomed in his absences. | |
| 3. | Minutes of Board meeting held on 28th July 2016 MS acknowledged the previous Board meeting minutes will go ahead for approval at the November board meeting. | |
| 4. | Election of co-opted Trustees The following were re-elected as co-opted members of the board: a. Treasurer – Laurence Vine-Chatterton b. Director (Education and Training) – Robin Jackson c. Director IT – Alan Parker | |
| 5. | Appointment / election of positions of Chair and Vice Chair/s a. Chair. All agreed Keith Sacre to be appointed as Chairman. A vote took place for the role of Vice Chair position and Jaime Bray was voted in as Vice Chair (4:1). | KS |



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| 6&7 | <p>Appointment of Committee Chairs and election of Committee Members Items 6 and 7 taken together.</p> <p>Education and Training Committee.</p> <ul style="list-style-type: none">Julie Webb (Vice Chair), Alan Simpson and Ros Burnley are standing down from the committee.Dan Yeomans and William Rolph nominated themselves as committee members – agreed. <p>Media and Communications Committee. AD pointed out that a new Marketing Manager has yet to be appointed. Alastair Durkin nominated to be re-elected as Chair of M&C committee – agreed. Paul Jenks and Malise Westropp nominated to be Committee Members – agreed.</p> <p>Professional Committee. Nick Bolton required to step down and applied to stand again – agreed. Paul Barton applied to stand on the committee - agreed.</p> | |
| 8. | <p>Subscriptions MS – schemes already debated in the previous Board meeting. KS – email from Jago Keen confirming subscription charges are not to be increased for 2016.</p> | |
| 9. | <p>Any other business None.</p> | |
| 11. | <p>Date of next meeting Thursday 17th November 2016, IoM³ London from 10:30 am</p> | |